



Rathfern Primary School  
Rathfern Road, Catford, London SE6 4NL  
T: 020 8690 3759 F: 020 8314 0932  
E: admin@rathfern.lewisham.sch.uk

## **SCHOOL CLUBS – AUTUMN TERM**

**19<sup>th</sup> September – 9<sup>th</sup> December**

### **New procedures for applying for After School Clubs from September 2016:**

- **Wednesday 7<sup>th</sup> Sept** - Letters will be sent out with a list of clubs and prices.
- **Payment can only be made by Parent Pay we will not be accepting cash payments** (If you need a password or help with how to use it please see Gail in the office) *Once payment has been made you will not be able to change your mind.*
- **Tuesday 13<sup>th</sup> Sep** - Parent Pay will be opened for payments to be made. This will be on a *First come First Served* basis.
- **Thursday 15<sup>th</sup> Sept** - **If your child fulfils all the requirements (see below)** only then will you receive a confirmation letter by Thursday 15<sup>th</sup>, providing further details prior to the clubs starting.
- **Your child can only attend a max of 2 clubs per term.**

### **Clubs will commence on the week beginning Monday 19<sup>th</sup> September.**

- Payments must be made in full to reserve a place for your child
- Refunds will only be given if clubs are cancelled or if your child needs to attend any Boosters.
- **Children in receipt of FREE SCHOOL MEALS are entitled to a 50% reduction of fees for only one club. Any subsequent clubs will require the full fee.**
- **Children in Reception – Year 2 are entitled to Universal Free School Meals but still have to pay full price, unless they are eligible for Free School Meals. (Proof needed)**

**If there is any outstanding debt for dinners or Wraparound care on your account, we are unable to register your child for after school clubs.**

The school has a responsibility to manage its finances responsibly.

**Please note:** If you are late picking your child from their chosen club on 2 occasions your child will no longer be able to attend the club for the rest of the term. If you are 15 minutes late there will be a late charge.

